



RECORD OF DELEGATED DECISION (OFFICER)

1. Decision Reference No.	CEX261
2. Name/Title of Officer	Pranali Parikh – Director for Growth & Regeneration
3. Email address of Officer	pparikh@melton.gov.uk
4. Title / Subject Matter:	Environmental Health and Licensing Leadership
5. Type of Decision:	Public
6. Key Decision?	No
7. Decision Taken: 1. To extend support from Harborough District Council on temporary basis to provide leadership cover for Environmental Health and Licencing functions.	
8. Reasons for Decision: Following in the retirement of the Regulatory Service Manager in July 2022, support was sought from the Regulatory Service manager at Harborough District Council to receive technical and managerial leadership and guidance on as and when required basis by the team as well as the Director for Growth and Regeneration until the new post holder commences. It is proposed to extend this support until the end of March 2023. The support will be provided through a services arrangements with the Council being invoiced for the services provided on an hourly basis. Environmental Health and Licencing are a key statutory services for the Council where continuity of leadership and service delivery is important. Honorariums for team leaders for environmental health and licencing are in place until a longer term solution is approved. Collaborative work with Harborough District Council has increased resilience and flexibility of available resources within these two key areas. Further opportunities for sharing of experience, skills and resources will be explored as part of the business case for the strategic partnership between MBC and HDC. Harborough District Council will invoice MBC for the technical advice and service support provided on hourly basis by the Regulatory Service Manager at HDC.	

9. Authority / Legal Power:

See below

10. Background Papers attached?**No****11. Alternative options available / rejected:**

1. Recruitment of established post- this option is already explored. A recruitment exercise hasn't been successful. It is not recommended to repeat the exercise in a short space of time as it is unlikely to conclude in a different outcome.
2. Do nothing- this is not recommended as continuity of leadership is important for this key statutory service.

12. Implications:

Legal	<p>The Council has the power to enter into agreements for good/services pursuant to Local Authorities (Goods and Services) Act 1970</p> <p>[Legal Approval - 07 December 2022]</p>
Finance	<p>The cost for this temporary support from November 2022 to the end of March 2023 is estimated at £300 per week with a maximum expenditure to be capped at £10,000.</p> <p>The previous decision notice CEX233 approved an initial cap of £5,000.</p> <p>There is sufficient funding still available from the vacant post to cover this after allowing for costs previously agreed to be funded from the vacancy.</p> <p>[Finance Approval – 18 November 2022]</p>
HR	<p>The interim support from a district colleague will ensure the team remain supported with access to advice on professional matters when required. There are no adverse HR implications as a result of this arrangement.</p> <p>[HR & Communications Approval – 08 December 2022]</p>

13. Signature of Decision Maker with authority to sign:

Email approval received
Pranali Parikh
Director for growth & Regeneration

14. Consultation with:	Email notification received Cllr Alison Freer Porfolio Holder for Climate, Access and Engagement
15. Date:	12 December 2022

Please send all decisions for publication to: Democratic Services at democracy@melton.gov.uk. All decisions with exempt information should be referred to MonitoringOfficer@melton.gov.uk